



The Hinckley  
SCHOOL

The Hinckley School  
Butt Lane, Hinckley, Leicestershire, LE10 1LE  
✉: office@thehinckleyschool.co.uk  
☎: 01455 632183  
☎: 01455 638000  
Executive Headteacher: Peter Thomas  
Headteacher: Lisa Hickman  
www.thehinckleyschool.co.uk

September 2023

Dear Parent/Carer

I would like to take this opportunity to introduce myself as the Director of Sixth Form at The Hinckley School and welcome your child into Year 12; the start of their two-year Sixth Form journey with us. I am passionate about ensuring all students are provided with the highest quality education and have the correct support and guidance to achieve the best they possibly can, whilst becoming well-rounded individuals, ready for life beyond our Sixth Form.

Our Sixth Form Team consists of myself; Mr. Boast, the Director of Careers and Personal Development; and also, Year Leader for Year 12, Mrs. Tomkins, Key Stage 5 Pastoral Leader, and our form tutors. If you would like to contact the school regarding your child's progress, or you have any concerns, please contact their form tutor in the first instance.

Students are expected to be in school in time for registration at 8.25 a.m. **every Monday to Thursday**. On Fridays, students must arrive by 9.30am, unless they have a lesson period 1 which starts at 9am. For the first two weeks, students are expected to be on site until 3pm each day to settle themselves into a routine and get used to the demands of Sixth Form life. Then, provided students are making good progress towards their target grades, they can leave the site at 12.20pm each day, unless they are due to be in a timetabled lesson, Study+ or Enrichment session. Students are also reminded that they must not carry out no more than 16 hours a week of paid employment each week as they are full-time students, and not work between the hours of 8.30am and 3pm, Monday to Friday. Students are reminded that they must use the turnstiles when entering or leaving the site, wearing their lanyards at all times.

Our Year 12 students have entered the most important two years of their studies so far and are currently getting to grips with the increased demands that Level 3 qualifications bring. Excellent attendance to school is vital to ensure they receive the support and guidance required whilst keeping on top of their studies. Form tutors will be monitoring their tutees attendance closely as we are acutely aware of the impact of attendance of achievement in examinations. All parents and students signed our Attendance and Punctuality agreement when your child enrolled; please keep your copy to hand as it provides information regarding absence procedures.

Students and parents will be able to access the independent study work set by teachers using the Classcharts app. Students have been given a code this week and a code will be sent to parents shortly. Students also have access to an online platform





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called Unifrog. This is an excellent resource for careers information as well as a tool for students to record their super-curricular activities, write a CV and draft their university, apprenticeship and job applications.

We have an extensive Personal Development programme in place which is delivered across your child's PSHE, Personal Development, enrichment and tutor periods. The programme is designed to provide comprehensive, age-appropriate support and guidance as they pass through the next two years. It offers students opportunities to develop the skills and knowledge required to be successful now and in the future.

As part of our enrichment offer, we would like our sixth form students to engage in 100 hours of volunteering during their time with this. This could be both inside and outside of school, from charity events to supporting in lesson lower down the school. This 'Community Connection' will added to their timetable and students can record their experiences and the skills they have developed on the unifrog platform.

We are incredibly proud of our Sixth Form study space which is designed to be used for independent, silent study. We have refurbished our café 6 over the summer holidays to include a brand-new café area and separate collaborative working spaces. Students are also welcome to study in the sixth form classrooms when vacant and the main school library, in their study periods.

Please note that mobile phones should not be used during lessons or registration time without the teacher's consent. I would like to stress that we do not expect mobile phones to be used around the school site, and that they should be used only in the Sixth Form area. Students are provided with storage space for their personal possessions in the form of a locker, for which they will need a padlock, but we recommend that any money or expensive electronic devices should not be left unattended.

**I look forward to meeting you at our upcoming Year 12 Welcome Evening on Tuesday 12 September, 5.30pm - 6.30pm.** On arrival, please enter the site via the green gates to the right of main reception. This evening will provide parents with more information about what our Sixth Form students will experience during their time with us, the support they will receive and give you an opportunity to ask any questions you may have.

Thank you for noting the points raised in this letter and I hope your child has a fulfilling and enjoyable time in the Sixth Form.

Yours faithfully

Danielle Solly  
Director of Sixth Form

